

2025 Parish Planning Process – Parish Report

Name of Parish: _____

SECTION A:

I. About Parishioners

1. Total number of registrations: _____
2. Total number of parishioners (all ages): _____
3. Approximate percentage of members who are:
 - a. Over 60 years of age: _____
 - b. Ages 41 to 60: _____
 - c. Ages 20 to 40: _____
 - d. Ages 14 to 20: _____
 - e. Under age 14: _____
4. Over the past five years, has the number of parishioners been:
 - a. Increasing: _____
 - b. Decreasing: _____
 - c. Staying the same: _____
5. Estimated percentage of registered households that are actively engaged in the parish: _____%
6. Ethnic make-up of parish:

<i>Percentage of parishioners who are:</i>	<i>increasing</i>	<i>decreasing</i>	<i>staying the same</i>
a. African American: _____%	_____	_____	_____
b. Asian: _____%	_____	_____	_____
c. Caucasian: _____%	_____	_____	_____
d. Hispanic: _____%	_____	_____	_____
e. Other groups: _____% (Haitian, African, others)	_____	_____	_____

II. About Parish Facilities

1. Church:

- a. Age of church: _____
- b. Seating capacity of church: _____
- c. Date of most recent church renovations (if applicable): _____

2. School (if applicable)

- a. Presently used as a grade school: yes _____ no _____
- b. If yes, number of students: _____
- c. Maximum capacity of school: _____
- d. If no, what is school used for: _____

3. Rectory:

- a. Is the rectory used as a home for a priest? yes _____ no _____
- b. Is the rectory used for parish offices or other purposes? yes _____ no _____

4. Other Campus Facilities:

- a. Does the parish have a gymnasium? yes _____ no _____
- b. Approximate number of parking spaces on parish property: _____
- c. List other parish buildings: _____

5. Name any anticipated capital repairs or building projects planned for the next five

years: _____

6. Does the parish have a cemetery? yes _____ no _____

III. About Parish Ministries

1. Weekend Eucharist: (attendance figures should be based on a typical weekend in ordinary time: e.g., October)

a. Time of Mass: _____ Average attendance: _____

b. Time of Mass: _____ Average attendance: _____

c. Time of Mass: _____ Average attendance: _____

d. Time of Mass: _____ Average attendance: _____

2. Over the past five years, has Mass attendance been:

a. Increasing _____ b. Decreasing _____ c. Remaining the same _____

3. Weekday Eucharist: (attendance figures should be based on typical weekday attendance not considering Holy Days or particular seasons.)

a. How many per week: _____ b. Average attendance: _____

4. Sacraments (statistics from 2024)

Number of:

a. Baptisms: _____ Children: _____ Adults: _____

b. First Communions: _____ Children: _____ Adults: _____

c. Confirmations: _____ Children: _____ Adults: _____

d. Weddings: _____

e. Funerals: _____

5. Education: (Statistics from present school year)

a. Day Care: yes _____ no _____ # of students _____

b. Grade School: yes _____ no _____ # of students _____

c. Religious Education Program: yes _____ no _____ # of students _____

d. OCIA: yes _____ no _____ # of participants _____

e. Adult Education: yes _____ no _____ # of participants _____

6. Youth and Young Adult Ministry Programs:

- a. Jr. High: yes _____ no _____ # of participants: _____
- b. High School: yes _____ no _____ # of participants: _____
- c. Young Adult Programs: yes _____ no _____ # of participants: _____

7. Does the parish have:

- a. Parish Council: yes _____ no _____
- b. Finance Council: yes _____ no _____
- c. Pastoral Care/Hospital Ministry: yes _____ no _____
- d. Regular Eucharistic Adoration: yes _____ no _____
- e. St. Vincent DePaul Conference: yes _____ no _____
- f. Counseling Services: yes _____ no _____
- g. Alcoholics Anonymous (or similar) yes _____ no _____
- h. Sports leagues for adults: yes _____ no _____
- i. Sports leagues for children/youth: yes _____ no _____
- j. Ministry programs for seniors: yes _____ no _____
- k. Provide care for nursing home(s): yes _____ no _____

No. of nursing homes: _____

- l. Provide care for a hospital(s): yes _____ no _____

No. of nursing hospitals: _____

- m. Provide services to a jail/prison: yes _____ no _____

- n. Service Ministries/Organizations:

- o. Social or Recreational Ministries/Organizations:

8. Approximate number of non-registered persons that regularly attend weekend Mass or are involved in other parish activities: _____

IV. About Parish Staff

Indicate the number of your present parish staff for each of the positions listed below and indicate whether they are full-time, part-time or volunteer. If volunteer, indicate the number of hours. Do not include school personnel since this data has already been collected.

	<u>Paid</u>		<u>Volunteer</u>
	<u>FT</u>	<u>PT</u>	<u># of hours</u>
a. Pastor (or Pastoral Administrator)	_____	_____	_____
b. Associate Pastor (or Sacramental Moderator)	_____	_____	_____
c. Priest in Residence	_____	_____	_____
d. Deacon	_____	_____	_____
e. Pastoral Associate	_____	_____	_____
f. Director of Religious Education	_____	_____	_____
g. Director of Youth Ministry	_____	_____	_____
h. Director of Music Ministry	_____	_____	_____
i. Director of Worship	_____	_____	_____
j. Business/Parish Manager	_____	_____	_____
k. Bookkeeper	_____	_____	_____
l. Secretary(s)	_____	_____	_____
m. Maintenance	_____	_____	_____
n. Other	_____	_____	_____
List title of Other _____			

V. **About Parish Finances (Data from most recent financial reports)**

- a. Total annual income from collections: \$ _____
- b. Total annual tuition income: \$ _____
(if applicable and not included above)
- c. Total annual parish revenue: \$ _____
- d. Total investments and savings: \$ _____
- e. Total present debt to banks or Archdiocese: \$ _____
- f. Date of most recent capital campaign _____
- g. Amount raised in most recent capital campaign: \$ _____
- h. Highest parish annual expenses:
 - 1. Payroll and benefits: Amount \$ _____
 - 2. Other expense: _____ Amount \$ _____
 - 3. Other expense: _____ Amount \$ _____
 - 4. Other expense: _____ Amount \$ _____

IV. **About Collaboration**

1. List any programs or staff positions that the parish shares with another parish:

2. List any other partnerships/sponsorships the parish has with churches or organizations:

If more space is needed, for any of the below questions, feel free to attach a separate page.

SECTION B:

I. What are three particular strengths of this parish that attract members and keep them involved?

1. _____

2. _____

3. _____

II. What are three significant challenges facing this parish?

1. _____

2. _____

3. _____

III. What is the unique mission and ministry of this parish for its members and for the wider community?

SECTION C: (for parishes with schools)

I. What are three particular strengths of your parish school that attract families and keep them enrolled?

1. _____

2. _____

3. _____

II. What are three significant challenges facing this school?

1. _____

2. _____

3. _____

III. Name anything that is particularly unique about this school, for its students or for the wider community.

